

Internal Auditor

Background

DCB Commercial Bank Plc is a fully-fledged retail and commercial bank in Tanzania. The bank offers banking services to Individuals, Microfinance, Small to Medium sized Businesses (MSME), as well as large corporate clients. DCB Bank has a wide branch network of over 9 branches, over 700 DCB Wakala Agents, and over 280 Umoja switch ATMs serving over 3 million customers across the country.

We are currently seeking qualified candidate to fill the role of **Internal Auditor**. This role is responsible to identify risks associated with business objectives and evaluating the controls in place to mitigate those risks in order to improve the effectiveness of risk management, control, and governance processes.

Key Responsibilities

- Participating in opening meetings with client to explain the scope and objectives of the audit engagement to client and provide an overview of all steps in the audit process.
- Developing a thorough understanding of business processes in scope for assigned audits and document the processes in flowcharts and/or process narratives. Identify and document inherent risks and controls within the business processes.
- Assisting the ICT auditor to identify risks and Data analytics requirements for engagements.
- Performing audit tests and prepare working papers in accordance with professional IIA standards and IA methodology.
- Propose practical and value-added recommendations to address control weaknesses and/or process inefficiencies.
- Assisting in the preparation of a concise and informative audit report to effectively communicate the findings and recommendations to the branch/department and senior management.
- Ensuring timely review of the audit report.
- Performing consulting services for management through participation in projects designed to introduce new and/or changing processes, products or facilities. Provide value to mitigate both project and end state risks.

Qualifications and Experience

- Bachelor's degree or equivalent in Business with Information Technology, Computer Data Science, Computer Engineering or related field.
- 0-2 years of experience in internal audit.
- Possession of professional qualifications such as CPA, ACCA CIA, CISA will be an added advantage.
- Excellent communication skills.
- Ability to assess and evaluate risk, plus implement solutions.
- Experience in Data Analytics and use of Teammate Audit Software will be an added advantage.

If you believe you are the right candidate for this position, kindly submit your application with a detailed CV, photocopies of academic certificate, and names of three referees with their contacts, quoting reference number **DCB/IA/IA-07/2025** on the subject of the email. To be considered, **your application MUST be submitted through recruitment@dcb.co.tz** not later than **13th August 2025**. Hard copy applications will not be accepted.