



Fraud and Investigation Officer

Background

DCB Commercial Bank Plc is a fully-fledged retail and commercial bank in Tanzania. The bank offers banking services to Individuals, Microfinance, Small to Medium sized Businesses (MSME), as well as large corporate clients. DCB Bank has a wide branch network of over 8 branches, over 1000 DCB Wakala Agents, and over 280 Umoja switch ATMs serving over 3 million customers across the country.

We are looking for qualified candidates to fill the position of **Fraud and Investigation Officer**. The successful candidate will be responsible for investigating, recommending appropriate actions, and overseeing execution of remedial activities.

Responsibilities:

- Carrying out fraud and misconduct investigations within the bank.
- Document all investigative processes and to submit report after investigation.
- Recommending actions in fraud cases.
- Advising the superiors on matters relating to fraud.
- Ensuring that culprits of fraud are reported to the respective law enforcement agencies.
- Gathering evidence on fraud and file cases with the Public Prosecutors and ensure that culprits are prosecuted.
- Coordinating prosecution of criminal cases.
- Making follow-ups to the bank on all operations which have fraudulently elements and report to the bank management and relevant law enforcement authority.
- Preparing a record of all fraud cases under the court of law or the police.
- Preparing reports on fraud caseloads and dispositions.
- Evaluate fraud risk both internal and external and identify the potential fraudsters.
- Deliver fraud prevention education to staff and customers.

Qualifications and Experience

- Bachelor's degree in law from a recognized institution
- At least 8 years' experience in fraud investigation, 3 of which should be in corporate environment. Relevant experience in the banking industry is an added advantage
- Excellent analytical, communication and interpersonal skills
- Meticulous, with ability to work independently and make decisions under pressure

If you believe you are the right candidate for this position, kindly submit your application with a detailed CV, photocopies of academic certificates, and names of three referees with their contacts, quoting reference number **DCB/RC/FIO-02/2025** on the subject of the email. To be considered, applications **MUST** be submitted through **recruitment@dcb.co.tz** not later than **09th March 2025**. Hard copy applications will not be accepted.